

e-Filing Request for Issuance of Writ of WAGE WITHHOLDING TO EMPLOYER

- ❖ This document **MUST** be filed as a separate LEAD document when e-filing.
- ❖ Choose the filing code "Request" and add "Writ of Wage Withholding to Employer" in the description field.
- ❖ Select the issuance of "Writ of Withholding (\$15.00)" using the *Optional Services* section on the e-filing screen.

☐ Begin Withholding

☐ Update/Modify Withholding

☐ Terminate Withholding

Employee/Obligor Name: _____

Cause No. _____ Date of Order to be
Sent to Employer: _____

Style of Case: _____

Employer Name: _____

Employer Address: _____

Payroll Clerk Name: _____

Employer Telephone: _____ Facsimile: _____

Employer Email: _____

If your name or address has changed, please provide the new information below.

Name: _____

Complete Address: _____

Home/Cell Phone: _____ Work Phone: _____

Information furnished by:

Name: _____

Address: _____ Phone No: _____

SIGNATURE REQUIRED:

Attorney

Applicant

DATE SIGNED: _____